

Privacy Policy

1st Shelford and East Bridgford Scout Group

Registered charity 1202093 • Last updated 26 October 2026

1. Who we are

1st Shelford and East Bridgford Scout Group is a registered charity in England and Wales (charity number 1202093). We are the data controller for personal information collected through our website, www.shelfordandeastbridgfordscouts.uk. Our Trustee Board oversees the Group's data protection responsibilities.

We aim to handle personal information in accordance with the UK General Data Protection Regulation (UK GDPR) and Data Protection Act 2018.

2. Information we collect

When you contact us, we may collect your name, email address, telephone number and the information you put in your message. Enquiries about joining, volunteering or hiring our headquarters may also contain information relevant to your request.

Our website and hosting services may also process limited technical information, such as IP addresses, for security and website operation. Please do not send sensitive personal or medical information through a general contact form unless it is necessary and appropriate.

3. Why we use your information

We use your information to reply to enquiries, provide information about joining or volunteering, arrange headquarters hire enquiries and administer other communications. Our usual lawful basis for answering enquiries is our legitimate interests in operating the Scout Group and responding to people who contact us. Other lawful bases may apply where appropriate, including legal obligations.

We do not sell personal information or use it for unrelated marketing without an appropriate lawful basis.

4. Website forms, email and service providers

Messages submitted through our website are directed to authorised Group representatives. For questions about website enquiries or data protection, contact Steve.Cumberland@notts-scouts.org.uk.

Form plugins and our website hosting provider may store submissions or technical logs. Email and hosting providers may process information to deliver their services, potentially outside the UK subject to applicable safeguards. Access to messages and any stored form entries should be restricted to authorised people.

If a joining enquiry is submitted through The Scouts' national website, The Scout Association also processes that information under its own privacy arrangements before passing it to the local Group.

5. How long we keep information

We keep website enquiries only for as long as needed to respond or manage the matter, and for any applicable legal or safeguarding requirements. Information is deleted securely when it is no longer required. Different retention rules may apply to formal membership and safeguarding records.

6. Cookies and external content

Our website may use essential cookies for its operation and security. Other features, such as embedded maps, videos, social media or analytics, may use additional cookies. Where the law requires consent for non-essential cookies, we will seek it before using them.

Links to other websites are covered by those websites' own privacy policies.

7. Keeping your information secure

We use reasonable safeguards such as HTTPS where available, appropriate password and account security, limited access to enquiries and software updates. No online service can guarantee absolute security.

8. Your rights

Depending on the circumstances, you may have the right to access, correct or erase personal information, restrict or object to processing, and raise a complaint. Contact us using the address below to make a request. You can also complain to the Information Commissioner's Office at www.ico.org.uk.

9. Contact details

1st Shelford and East Bridgford Scout Group

Scout Group Headquarters, Butt Close, off Kneeton Road, East Bridgford, Nottingham, NG13 8PG

Email: Steve.Cumberland@notts-scouts.org.uk

Website: www.shelfordandeastbridgfordscouts.uk

10. Changes to this policy

We may update this policy as our website or practices change. The latest version will be posted on our website.